



TOWNSHIP OF  
**Hornepayne**

# **CAO Report 2026-03**

## **Hornepayne 2026 Comprehensive User Fees**

Council Meeting January 14, 2026



# Council Report: Hornepayne 2026 Comprehensive User Fees

**Prepared for: Council of the Township of Hornepayne**

**Prepared by: Chief Administrative Officer**

**Date: 2026.01.28**

## 1. Recommendations:

**THAT Council:**

- Review and bring back for comment to the February 11, 2026 Regular Meeting of Council

## 2. Overview:

The report analyzes the changes in the comprehensive user fees from 2025 to the proposed 2026 fees for the Township of Hornepayne. The key focus areas include fees for cemeteries, influenced by peer reviews from surrounding municipalities and the Bereavement Authority of Ontario (BAO) best practices, and the fire department fees aligned with Ministry of Transportation Ontario (MTO) rates.

## 3. Summary of Changes:

### Overall Fee Changes

- The majority of fees have been calculated with a 3 percentage increase from 2025.
- New fees highlighted in green in the attached draft 2026 Comprehensive User Fee Schedule indicate recommendations from Senior Management Team and discussion with the Administrative Staff.

### Cemetery Fees

- Adjusted based on peer comparisons with Hearst, Manitouwadge, Wawa, Marathon, and others.
- Amendments include alignment with BAO best practices.

### Fire Department Fees:

- Previously there were no Fire department fees listed, as such we were foregoing revenue
- Addition of fees using benchmarks from MTO rates.

## **Water and Wastewater**

- Historically these fees were adopted through a separate by-law the recommendation is to combine fees to one schedule.
- To be determined and presented through the 2026 budget adoption.

## **4. Recommendations**

Recommended review period until February 9th.

- All questions and comments should be directed to the CFO via email at [cfo@hornepayne.ca](mailto:cfo@hornepayne.ca).
- Final discussions at the council meeting on February 11th with adoption after the 2026 budget review period.
- Gather questions and feedback from council members and the public by February 9<sup>th</sup>.
- Modify any fee structures in response to input received before recommending adoption at the February 18<sup>th</sup> Council meeting. Exploring the financial impact of these fees on community services could be a subsequent focus area.

## **5. Implications**

- . This revised fee structure seeks to ensure fiscal responsibility and service quality.

## **6. Attachments**

- Draft 2026 Hornepayne Comprehensive User Fees

### **Submitted by:**

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