

The Corporation of the Township of Hornepayne

By-Law No. 2044

**Being a By-Law to establish  
Comprehensive User Fees and  
Service Charges**

**WHEREAS** subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended ("*Municipal Act, 2001*") provides that a municipal power shall be exercised by by-law; and

**WHEREAS** sections 8, 9 and 10 of the *Municipal Act, 2001*, authorize a municipality to pass by-laws necessary or desirable for municipal purposes, and in particular paragraph 3 of subsection 10(2) respecting the financial management of the municipality; and

**WHEREAS** subsection 391(1) of the *Municipal Act, 2001*, as amended, provides authorization for a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of its property including property under its control; and

**WHEREAS** subsection 391(2) of the *Municipal Act, 2001* provides that a fee or charge imposed for capital costs related to services or activities may be imposed on persons not receiving an immediate benefit from the services or activities but who will receive a benefit at some later point in time; and

**WHEREAS** subsection 391(3) of the *Municipal Act, 2001* provides that the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement, and the establishment, acquisition, and replacement of capital assets; and

**WHEREAS** subsection 391(4) of the *Municipal Act, 2001* provides that a fee or charge may be imposed whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs, or allow the use of its property; and

**WHEREAS** subsection 391(5) of the *Municipal Act, 2001* provides that, in the event of a conflict between a fee or charge by-law and the *Municipal Act, 2001*, or any other act or regulation made under any other act, the by-law prevails; and

**WHEREAS** Section 7(1) of the *Building Code Act, 1992*, S.O. 1992, c.23, as amended, provides that a municipality may pass By-laws imposing fees and charges; and

**WHEREAS** fees and charges listed in the Schedules attached hereto may be administered and calculated in accordance with other Township of Hornepayne by-laws or provincial legislation or both, including but not limited to:

- i. the *Building Code Act, 1992*, its regulations and by-laws passed under the Act or its regulations.
- ii. the *Funeral, Burial and Cremation Services Act, 2002*, its regulations and by-laws passed under the Act or its regulations.
- iii. the *Highway Traffic Act, 1990*, its regulations and by-laws passed under the Act or its regulations.

**NOW BE IT THEREFORE ENACTED** by the Council of the Corporation of the Township of Hornepayne:

**DEFINITIONS**

1. In this By-Law:
  - (a) **“Township”** means the Corporation of the Township of Hornepayne.
  - (b) **“Township Solicitor”** means the Township Solicitor for the Township, or a person authorized by the Township Solicitor to act as a designate for the purposes of this By-law.
  - (c) **“Effective Date”** means the date that a fee or charge comes into effect or where applicable, the date range that a fee or charge is in force and effect.
  - (d) **“Non-resident”** means a person who is neither a property owner nor a tenant of property within the Township.
  - (e) **“Person”** includes an individual, sole proprietorship, partnership, corporation, municipal corporation, unincorporated association or organization, trust, and a natural person in his or her capacity as a trustee, executor, administrator, or other legal representative.
  - (f) **“Property”** means any public or private real property within the Township, including buildings, structures and erections of any nature and kind in or upon such lands, but excludes real property owned by the Federal or Provincial Crown.
  - (g) **“Property owner”** means the registered owner of property or any person, firm or corporation having control over or possession of the property or any portion thereof, including a property manager, mortgagee in possession, receiver, and manager, trustee, and trustee in bankruptcy.
  - (h) **“Treasurer”** means the Treasurer for the Township, or a person authorized by the Treasurer to act as a designate for the purposes of this By-law.

**SCHEDULES TO THIS BY-LAW**

2. The fees and charges identified in the Schedules attached hereto, shall be imposed by the Township for those services, activities or uses of property provided by the Township.

3. The following Schedules are attached hereto and form an integral part of this By-law:

Schedule “A”	Administration Fees
Schedule “B”	Airport Fees
Schedule “C”	Animal Control Fees
Schedule “D”	Building Permit Fees
Schedule “E”	Civil Wedding Solemnization
Schedule “F”	Solid Waste Tipping Fees
Schedule “G”	Parking Enforcement Fees
Schedule “H”	Facilities, Equipment, Public Works Materials Fees
Schedule “I”	Recreation Fees
Schedule “J”	Cemetery Fees

## **ADMINISTRATION AND ENFORCEMENT**

4. Subject to sections 5 and 6, the Treasurer is authorized carry out the administration of this By-law, including, but not limited to the enforcement thereof and the collection activity, and for instructing the Township solicitor to take such legal actions as may be considered appropriate.
5. Where a Schedule to this By-law states that the Treasurer has the authority to impose a new fee, waive, reduce or otherwise vary a fee or a change, Council hereby delegates the Treasurer the authority to impose a new fee, waive, reduce or otherwise vary the fee or charge for the item concerned, in accordance with the general criteria for such imposition of a new fee, waiver, reduction or variation as set out in the Schedule with respect to that item.
6. The power under section 5 of this By-law to impose a new fee may be used, subject to the requirement of the *Municipal Act, 2001*, where a new program or service is being offered by the Township in response to market demand, to maximize usage of Township facilities and locations, or for promotion or trial purposes. In imposing the new fee or charge, the Treasurer shall have regard to all applicable Township criteria and policies, and the direct and indirect costs to the Township to deliver the new program or service. The new fee or charge imposed shall be added to the applicable Schedule of this By-law as soon as is practicable.

## **GENERAL**

7. The fees and charges approved and imposed under section 2 are subject to any adjustment authorized by a statute, regulation, or by-law in respect of the calculation or administration of a fee or change, such as adjustment to be effective as provided for in such statute, regulation, or by-law.
8. Despite section 2, any fee or charge:
  - (a) authorized by a by-law that comes into effect on the same or later date than this By-law shall be approved and imposed fee or charge for the service, activity, or use of property specified; or
  - (b) included in a valid agreement entered into by the Township and one or more other parties shall be the approved and imposed fee or charge for the service, activity or use of property specified.
9. The fees and charges as listed in the Schedules to this By-law will be subject to Harmonized Sales Tax (H.S.T.) where applicable.
10. Unless otherwise stated in this By-law, the fees and charges imposed by this By-law are due and payable upon or before performance of the service or activity for which the fee or charge is imposed, except for: (i) actions taken by the Town to rectify failures or by-law infractions on the part of a resident, in which case, the fee payable will be in arrears and invoiced subsequent to the service or activity provided; (ii) instances where the timing and conditions for payment is prescribed in agreements or contracts approved by Council; or (iii) if this section is not applicable, for any reason, in which case the fee payable will be due on date specified in any request or invoice issued by the Township or by any other body acting on behalf of the Township to any person in connection with a fee or charge imposed by this By-law.
11. Costs to be incurred by the Township for services or activities undertaken on behalf of the Township by a third party shall be estimated and deposited with the Town. The Town may elect to enter into an agreement with an applicant as a means of documenting and securing the required fees.

12. Interest for unpaid amounts owing for fees and charges will be assessed at the rate of 1.25%, or the highest rate allowed under the *Municipal Act, 2001* and shall be added to all outstanding accounts on the first day of the month following the due date. Penalties and interest shall be compounded and applied every 30 days until paid, unless precluded by contract, by-law, or legislation.
13. Fees and refunds in Schedule D for Building Permit Fees shall be calculated in accordance with the methods prescribed in the "Building By-law" for the Township of Hornepayne.
14. All unpaid fees or charges imposed by this By-law on a person are a debt due to the Township and, including any applicable accrued interest and/or penalties, may in addition to any other available remedy, be added to the tax roll and collected in like manner as taxes.
15. Where all or part of a fee or charge imposed by this By-law remains unpaid, such fee or charge, including interest and any other eligible recovery, may be added to the tax roll for the following property and collected in the same manner as municipal taxes:
  - (a) in the case of a fee or charge for the supply of a service or thing to a property, the property to which the service or thing was supplied.
  - (b) in all other cases, any property for which all of the owners are responsible for the payment of the fee or charge.
16. No refund will be provided on fees and charges collected in error after the expiry of two (2) years from the date on which the fee and charge became due and owing.

### **Annual Adjustment**

17. All fees for which an annual adjustment is indicated in the Appendices to this chapter shall be adjusted annually, effective January 1, by an annual adjustment specific to each fee determined in accordance with Section 17.
18. The annual adjustment shall be determined annually for the upcoming calendar year by the Treasurer with reference to changes in Township operating costs, residential and non-residential construction costs indices, consumer price indices and, for jet fuel under Schedule B, the Statistics Canada Industrial Product Price Index. Authority is delegated to the Treasurer to determine the annual adjustment specific to each fee.
19. To the extent there is a conflict between this section and any other Township by-law, this section will prevail.

### **Deletions, Severability, Transition, and Enactment**

20. Each provision of this By-law, including all of the Schedules, continues in force until amended, repealed, or replaced (by by-law or by a resolution of the Council confirmed by by-law).
21. Should any part of this By-law, including any part of a Schedule attached hereto, be determined by a court of competent jurisdiction to be invalid or of no force, it is the stated intention of Council that such invalid part of this By-law shall be severable from this By-law and that the remainder of this By-law, including the remainder of each Schedule, as applicable, shall continue to operate and be in force.
22. Words importing the singular number shall include the plural, and words importing the masculine gender shall include the feminine, and the converse of the foregoing also applies, unless the context of the By-law otherwise requires.

23. A citation or reference to a By-law or other enactment, including reference to a Township Policy, is deemed to be a citation of or reference to the by-law, enactment or policy as amended or updated from time to time.
24. By-law No. 2019, being the Comprehensive User Fees and Services Charges By-law is repealed effective immediately before the time this By-law comes into force and effect.
25. This By-law shall come into force and shall take effect upon passage.
26. This By-law may be referred to as the "User Fees and Service Charges By-law."

Read a first and second time this 6<sup>th</sup> day of December 2023.

Read a third time and finally passed this 6<sup>th</sup> day of December 2023.



Cheryl Fort (Dec 18, 2023 09:44 EST)

Presiding Officer



CAO/Clerk

**Schedule "A"**  
**By-law No. 2044**  
**Comprehensive User Fees and Service Charges**  
**Township of Hornepayne**  
**Administration**  
**User Fees and Charges**

ADMINISTRATION FEES	BASIS OF FEE	FEE	HST	TOTAL
<b>Copies and Printing</b>				
Black and White – Regular Letter	Per Single Side	\$0.55	\$0.07	\$0.62
Black and White – Regular Legal	Per Single Side	\$0.70	\$0.09	\$0.79
Black and White – Regular 11 x 17	Per Single Side	\$0.87	\$0.11	\$0.98
Black and White – Non-profit Groups Letter	Per Single Side	\$0.34	\$0.04	\$0.38
Black and White – Non-profit Groups Legal	Per Single Side	\$0.49	\$0.06	\$0.55
Black and White – Non-profit Groups 11 x 17	Per Single Side	\$0.64	\$0.08	\$0.72
Colour – Regular Letter	Per Single Side	\$1.64	\$0.21	\$1.85
Colour – Regular Legal	Per Single Side	\$2.18	\$0.28	\$2.46
Colour – Regular 11 x 17	Per Single Side	\$2.72	\$0.35	\$3.07
Colour – Non-profit Groups Letter	Per Single Side	\$1.09	\$0.14	\$1.23
Colour – Non-profit Groups Legal	Per Single Side	\$1.64	\$0.21	\$1.85
Colour – Non-profit Groups 11 x 17	Per Single Side	\$2.18	\$0.28	\$2.46
<b>Posters, Maps, and Blueprints – Black and White</b>				
9 x 12	Each	\$10.92	\$1.42	\$12.34
12 x 18	Each	\$16.39	\$2.13	\$18.52
18 x 24	Each	\$21.85	\$2.84	\$24.69
24 x 36	Each	\$27.32	\$3.55	\$30.87
30 x 42	Each	\$32.77	\$4.26	\$37.03
36 x 48	Each	\$38.25	\$4.97	\$43.22
<b>Posters, Maps, and Blueprints – Colour</b>				
9 x 12	Each	\$27.32	\$3.55	\$30.87
12 x 18	Each	\$32.77	\$4.26	\$37.03
18 x 24	Each	\$38.24	\$4.97	\$43.21
24 x 36	Each	\$43.70	\$5.68	\$49.38
30 x 42	Each	\$49.16	\$6.39	\$55.55
36 x 48	Each	\$54.62	\$7.10	\$61.72
<b>Faxing</b>				
Receiving (Black and White)	1st Page	\$5.47	\$0.71	\$6.18
	Each Additional Page	\$0.55	\$0.07	\$0.62
Sending	Each	\$5.47	\$0.71	\$6.18
<b>Commissioning of Documents</b>				
Regular Business Hours	Up to 30 minutes	\$52.02	\$ -	\$52.02
	Each Additional 30 minutes	\$52.02	\$ -	\$52.02
Same Day, After Hours or Emergency	Up to 30 minutes	\$156.06	\$ -	\$156.06
	Each Additional 30 minutes	\$156.06	\$ -	\$156.06
<b>Municipal Freedom of Information Requests</b>				
Application	Each	\$5.00	\$ -	\$5.00
Search Time	Per ¼ Hour	\$7.50	\$ -	\$7.50
Record Preparation	Per ¼ Hour	\$7.50	\$ -	\$7.50
Photocopying	Per Page	\$0.20	\$ -	\$0.20
Computer Print Outs	Per Page	\$0.20	\$ -	\$0.20
Computer Programming	Per ¼ Hour	\$15.00	\$ -	\$15.00
Electronic Format	Each	\$10.00	\$ -	\$10.00
<b>Other</b>				
True Certified Copy of Document	Each	\$10.40	\$ -	\$10.40
Administrative Letters – Letters of Support	Each	\$20.81	\$ -	\$20.81
Tax/Water Certificates	Each	\$52.02	\$ -	\$52.02
Letters for Tax/Water Purposes	Each	\$20.81	\$ -	\$20.81
Tax and Water Account Research/Preparation for Property Owners	Each	\$20.81	\$ -	\$20.81
Transfer of Payment or Correction of Payment Due to Client Error	Each	\$20.81	\$ -	\$20.81
Bill/Receipt Re-Issue/Re-Print	Each	\$5.20	\$ -	\$5.20
Registered Mail	Each	\$26.01	\$ -	\$26.01
NSF Service Charge	Each	\$52.02	\$ -	\$52.02
Postage/Courier Services	As Incurred by Township			
Lottery Licencing	Prize Value	3%		
New Property Tax Account Set Up	Each	\$31.21	\$ -	\$31.21
Additions to the Tax Roll	Each	\$10.40	\$ -	\$10.40
Ownership Information Change	Each	\$31.21	\$ -	\$31.21
Arrears Notice	Each	\$10.40	\$ -	\$10.40
Title Search	Each	\$31.21	\$ -	\$31.21
Sending/Receiving Emails (for Scanned Documents)	Each	\$5.47	\$0.71	\$6.18

**Schedule "B"**  
**By-law No. 2044**  
**Comprehensive User Fees and Service Charges**  
**Township of Hornepayne**  
**Airport**  
**User Fees and Charges**

<b>AIRPORT FEES</b>	<b>BASIS OF FEE</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>
<b>Airport Fees</b>				
Call-out Fees	Per Call-Out	\$187.27	\$24.35	\$211.62
Parking Fees	Per Day	\$18.73	\$2.43	\$21.16
	Per Month	\$93.64	\$12.17	\$105.81
Plug-in Fees	Per Day	\$18.73	\$2.43	\$21.16
Jet-A-Fuel	Per Litre	Based on the cost paid by the Township plus 15% mark up		
<b>Landing Fees*</b>				
Corporate Aircrafts	Per Landing	\$62.42	\$8.11	\$70.53
Privately Owned Aircrafts	Per Landing	\$41.62	\$5.41	\$47.03
Medical Flights	Per Landing	\$260.10	\$33.81	\$293.91
<b>Local Flying Club Members</b>				
Landing Fee	Each	\$12.48	\$1.62	\$14.10
Runway Rental	Hourly	\$93.64	\$12.17	\$105.81

\*Landing Fees shall be charged with or without the purchase of Jet-A Fuel.

**Schedule "C"**  
**By-law No. 2044**  
**Comprehensive User Fees and Service Charges**  
**Township of Hornepayne**  
**Animal Control**  
**User Fees and Charges**

ANIMAL CONTROL FEES	BASIS OF FEE	FEE	HST	TOTAL
<b>Licence Fees</b>				
(must be vaccinated for rabies; must provide a copy of certification from Veterinarian)				
Unaltered Animal	per year	\$41.62	\$ -	\$41.62
Senior Rate (55+)	per year	\$20.81	\$ -	\$20.81
Altered Animal	per year	\$20.81	\$ -	\$20.81
Senior Rate (55+)	per year	\$10.40	\$ -	\$10.40
<b>1st Offence</b>				
Any animal (including Prohibited) detained and impounded.		\$104.04	\$ -	\$104.04
Pick up Fee		\$78.03	\$ -	\$78.03
Daily Maintenance Fee		\$31.21	\$ -	\$31.21
<b>2nd Offence</b>				
For any animal (including Prohibited) impounded a second time within a period of two (2) years from the time of the first impoundment		\$208.08	\$ -	\$208.08
Pick up Fee		\$78.03	\$ -	\$78.03
Daily Maintenance Fee		\$31.21	\$ -	\$31.21
<b>3rd Offence</b>				
For any animal (including Prohibited) impounded a third time within a period of two (2) years from the time of the first impoundment		\$312.12	\$ -	\$312.12
Pick up Fee		\$78.03	\$ -	\$78.03
Daily Maintenance Fee		\$31.21	\$ -	\$31.21
<b>Other Fees</b>				
Animals must have a tag prior to being released. If an animal has no tag, licence fee is doubled and added to the charges				
Altered		\$20.81	\$ -	\$20.81
Unaltered		\$62.42	\$ -	\$62.42
Euthanasia		\$416.16	\$ -	\$416.16
Any veterinary fees incurred for the animal		100%		

Note: Owner is responsible for all costs/wages incurred during impoundment.



**Schedule "D"**  
**By-law No. 2044**  
**Comprehensive User Fees and Service Charges**  
**Township of Hornepayne**  
**Building Permits**  
**User Fees and Charges**

BUILDING FEES	BASIS OF FEES	2023 FEE	2024 FEE	2025 FEE	2026 FEE
<b>Group A Buildings</b>					
all assembly buildings including arenas, schools, churches, theatres, restaurants, etc.	Per Square Foot	\$1.50	\$1.80	\$2.10	\$2.40
<b>Group B Buildings</b>					
all detention and care buildings including hospitals, nursing homes, etc.	Per Square Foot	\$1.65	\$1.98	\$2.31	\$2.64
<b>Group C Buildings or Residential types</b>					
single detached dwellings, duplexes, townhouses	Per Square Foot	\$0.81	\$0.98	\$1.14	\$1.30
multiple unit apartment buildings (3 or more units)	Per Square Foot	\$0.88	\$1.05	\$1.23	\$1.40
additions to residences comprising 3 new exterior walls	Per Square Foot	\$0.75	\$0.90	\$1.05	\$1.20
additions to residences comprising 2 new exterior walls	Per Square Foot	\$0.50	\$0.60	\$0.70	\$0.80
<b>Group D Buildings, of business types</b>					
office buildings	Per Square Foot	\$1.28	\$1.53	\$1.79	\$2.04
banks, medical clinics, beauty parlours	Per Square Foot	\$1.00	\$1.20	\$1.40	\$1.60
<b>Group E Buildings, of commercial types</b>					
retail and department stores	Per Square Foot	\$1.08	\$1.29	\$1.51	\$1.72
strip plazas	Per Square Foot	\$0.80	\$0.96	\$1.12	\$1.28
big box stores (no or few partitions)	Per Square Foot	\$0.88	\$1.05	\$1.23	\$1.40
<b>Group F, of industrial types</b>					
warehouses (shells)	Per Square Foot	\$0.63	\$0.75	\$0.88	\$1.00
industrial buildings with partitions	Per Square Foot	\$0.88	\$1.05	\$1.23	\$1.40
gas stations, car washes	Per Square Foot	\$0.40	\$0.48	\$0.56	\$0.64
basements, including new foundations, finishing existing	Per Square Foot	\$0.18	\$0.21	\$0.25	\$0.28
farm buildings, green houses	Per Square Foot	\$0.18	\$0.21	\$0.25	\$0.28
interior alterations, renovations (floor area)	Per Square Foot	\$0.15	\$0.18	\$0.21	\$0.24
repairs, re-cladding walls and ceilings (surface area)	Per Square Foot	\$0.11	\$0.14	\$0.16	\$0.18
domestic garages and sheds	Per Square Foot	\$0.18	\$0.21	\$0.25	\$0.28
sprinkler system (floor area protected)	Per Square Foot	\$0.02	\$0.02	\$0.02	\$0.02
structural repairs (area of work)	Per Square Foot	\$0.06	\$0.08	\$0.09	\$0.10
<b>HVAC Permit</b>					
installation of new system in existing building where fire separation penetrated	Per Square Foot of Floor	\$0.04	\$0.04	\$0.05	\$0.05
installation of new system in residential building and other buildings where fire separation(s) not penetrated	Flat Rate	\$39.19	\$43.88	\$48.56	\$53.25
<b>Flat Rates, where building area not considered</b>					
installation of tents and mobile homes	Flat Rate	\$64.50	\$71.50	\$78.50	\$85.50
fire alarm systems	Flat Rate	\$117.50	\$120.00	\$122.50	\$125.00
fireplaces, wood stoves	Flat Rate	\$64.69	\$71.88	\$79.06	\$86.25
decks and porches	Flat Rate	\$38.81	\$43.13	\$47.44	\$51.75
installation of siding, windows and doors, or roof shingles for single detached dwellings, duplexes	Flat Rate	\$38.38	\$42.25	\$46.13	\$50.00
installation of siding, windows and doors, or roof shingles for all other buildings	Flat Rate	\$61.88	\$66.25	\$70.63	\$75.00
installation of exterior brick veneer	Flat Rate	\$61.88	\$66.25	\$70.63	\$75.00
minor foundation repairs and damp proofing	Flat Rate	\$38.38	\$42.25	\$46.13	\$50.00
Demolition Permit	Flat Rate	\$117.50	\$120.00	\$122.50	\$125.00
Change of Use Permit	Flat Rate	\$64.69	\$71.88	\$79.06	\$86.25
Conditional Permit	Of Fee For Total Building	100%	100%	100%	100%
Occupancy Permit	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00
Renewal of Expired Building Permit	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00
Compliance Letter	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00
Communication Tower Permit	Flat Rate	\$61.88	\$66.25	\$70.63	\$75.00
Fence Permit (height more than 2.0 meters above grade)	Flat Rate	\$38.38	\$42.25	\$46.13	\$50.00
Satellite Dish Permit (including antennae)	Flat Rate	\$38.38	\$42.25	\$46.13	\$50.00
Sign Permit	Flat Rate	\$38.81	\$43.13	\$47.44	\$51.75
Swimming Pool Permit (not including deck)	Flat Rate	\$38.81	\$43.13	\$47.44	\$51.75

**Schedule "E"**  
**By-law No. 2044**  
**Comprehensive User Fees and Service Charges**  
**Township of Hornepayne**  
**Civil Wedding Solemnization**  
**User Fees and Charges**

<b>CIVIC WEDDING SOLEMNIZATION FEES</b>	<b>BASIS OF FEE</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>
Marriage Licence*	Tax Included	\$156.06	\$0.00	\$156.06
Civil Marriages and Renewals within Municipal Boundaries				
Monday to Friday Regular Business	Plus, Applicable Tax (\$156.06 Township Portion, \$156.06 Officiant Portion) <sup>1</sup>	\$312.12	\$0.00	\$312.12
Hours (9am-3pm)				
Monday to Friday After Regular	Plus, Applicable Tax (\$104.04 Township Portion, \$260.10 Officiant Portion) <sup>1</sup>	\$364.14	\$0.00	\$364.14
Business Hours & Saturday and Sunday				
Civil Marriages and Renewals Outside Municipal Boundaries/Special locations** including Saturdays, Sundays, and Stat Holidays (at discretion of the Officiant) *				
Monday to Sunday Within Business	Plus, Applicable Tax (\$208.08 Within Township Portion, \$260.10 Officiant Portion) and (\$104.04 Outside Township, \$364.14 Officiant Portion) <sup>1</sup>	\$468.18	\$0.00	\$468.18
Hours and Outside Business Hours				
Rental of Municipal Council Chambers (Dependent of availability, NOT available on Saturdays, Sundays, or Holidays)	Plus, Applicable Tax (\$78.03 + tax Township portion) <sup>2</sup>	\$78.03	\$ 10.14	\$88.17
Cancellation Fee (121 days from original booked ceremony date) <sup>***</sup>	Full Refund of Ceremony Cost, Less \$52.02 (Administration Fee)	100%		
Cancellation Fee <sup>***</sup> (31 - 120 days from original booked ceremony date)	50% Refund of Ceremony Costs, less \$52.02 (Administration Fee)	50%		
Cancellation Fee <sup>***</sup> (30 days from original booked ceremony date - full penalty)	No Refund, No Exceptions	0%		
Change of date and/or time <sup>****</sup>		\$0.00		
Failure of applicants to appear	No Refund, No Exceptions	0%		

1 Payment of the Township of Hornepayne's portion of applicable fees is mandatory and shall not be waived by the Deputy Clerk or Designated Officiant. The Marriage Officiant may, at their sole discretion, waive the portion of fees (Officiant, Mileage, Expense) which would otherwise be payable to them.

2 All applicable Insurance coverage shall be the responsibility of the Couple and Township shall be provided with the applicable documentation, including the use of Town Hall.

Please Note: Additional fees that are incurred by the Marriage Commissioner are separate and apart from the Municipality's fees and as such shall be paid directly to the Marriage Commissioner by the applicant.

These fees will follow the Municipal's Travel Policy (National Joint Council) for mileage; the additional fees incurred will be set by the Marriage Commissioner at their discretion.

\*Marriage License fee: includes no tax and administration fees.

\*\*Special Locations (i.e., boats, fly-in locations, camps/cottages, etc.); it is at the discretion of the Marriage Commissioner to deem a location as a "Special Location."

\*\*\*Cancellation Fee (applied should ceremony be cancelled prior to originally scheduled date)

\*\*\*\*Change of Date and/or Time: No additional charge, subject to Commissioner's availability and Location, if applicable. Must be received within a minimum of four (4) weeks (30 days) prior to the originally scheduled date). Only one (1) change per booked ceremony.

\*\*\*\*\*The Marriage Commissioner may charge for travel, accommodations, meals, and mileage costs, at their discretion, to attend a ceremony in any approved locations, as well as an hourly fee over and above the approximate time allowed for a Civil Ceremony and for participation at a rehearsal, regardless of its location.

**Schedule "F"**  
**By-law No. 2044**  
**Comprehensive User Fees and Service Charges**  
**Township of Hornepayne**  
**Solid Waste Tipping**  
**User Fees and Charges**

<b>SOLID WASTE TIPPING</b>	<b>BASIS OF FEE</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>
<b>Household</b>				
Pick-up truck maximum of	Per Load	\$20.81	\$2.71	\$23.52
Larger than pick-up maximum of	Per Load	\$52.02	\$6.76	\$58.78
Trailer pulled by car maximum of	Per Load	\$52.02	\$6.76	\$58.78
Semi dump trailer		\$364.14	\$47.34	\$411.48
<b>Commercial Waste</b>				
Truck per cubic yard (taken by owner)	Per Yard	\$10.40	\$1.35	\$11.75
Picked up by landfill contractor or private contractor rate to be negotiated between contractor and owner				
Semi dump trailer		\$364.14	\$47.34	\$411.48
White goods per unit (must be tagged)	Per Unit	\$10.40	\$1.35	\$11.75
Tires (does not include rims)	Per Unit			
Batteries (automobile)	Per Unit	\$10.40	\$1.35	\$11.75
Contractors to bill a minimum of 4 times per year				
Demolition (tipping fees to go to the Municipality)		\$2,080.80	\$270.50	\$2,351.30

Costs associated with disposal and burial are included in tipping fee to Municipality.

Note: All fees to be increased by 10% for non-resident users.

**Schedule "G"**  
**By-law No. 2044**  
**Comprehensive User Fees and Service Charges**  
**Township of Hornepayne**  
**Parking Enforcement**  
**User Fees and Charges**

<b>PARKING FEES</b>	<b>BASIS OF FEE</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>
<b>Parking &amp; Stopping</b>				
a) Parallel Parking Violations	Flat Rate	\$20.81	\$ -	\$20.81
b) Angle Parking Violations	Flat Rate	\$20.81	\$ -	\$20.81
c) Parking in Roadway	Flat Rate	\$20.81	\$ -	\$20.81
d) Obstructing Driveway	Flat Rate	\$20.81	\$ -	\$20.81
e) Obstructing Laneway	Flat Rate	\$20.81	\$ -	\$20.81
f) Obstructing Another Vehicle	Flat Rate	\$20.81	\$ -	\$20.81
g) Obstructing Fire Hydrant	Flat Rate	\$52.02	\$ -	\$52.02
h) Parking too Close to an Intersection	Flat Rate	\$20.81	\$ -	\$20.81
i) Parking on Sidewalk	Flat Rate	\$20.81	\$ -	\$20.81
j) Parking in "NO PARKING" Area	Flat Rate	\$31.21	\$ -	\$31.21
k) Parking at Restricted Times	Flat Rate	\$31.21	\$ -	\$31.21
l) Interfere/Obstruct Snow Removal/Road Maintenance/Winter Parking	Flat Rate	\$52.02	\$ -	\$52.02
m) School Bus Loading Zone Violations	Flat Rate	\$20.81	\$ -	\$20.81
n) Fire Hall Parking Violations	Flat Rate	\$20.81	\$ -	\$20.81
o) Taxicab and Other Transporting Services Violations	Flat Rate	\$20.81	\$ -	\$20.81
p) Emergency Parking Violations	Flat Rate	\$20.81	\$ -	\$20.81
q) Accessible Parking Spaces Violations	Flat Rate	\$31.21	\$ -	\$31.21
r) Parking in Reserved Parking Spaces (not including Accessible Parking Space) Violations	Flat Rate	\$20.81	\$ -	\$20.81
s) Parking at Crosswalk	Flat Rate	\$20.81	\$ -	\$20.81
t) Churches, Funerals, Marriage, and Other Special Ceremonies Violations	Flat Rate	\$20.81	\$ -	\$20.81
<b>Operations of Vehicles</b>				
a) Turns Violations	Flat Rate	\$20.81	\$ -	\$20.81
b) Obstructing Traffic Violations	Flat Rate	\$20.81	\$ -	\$20.81
c) Entering Highway Violations	Flat Rate	\$20.81	\$ -	\$20.81
d) Funeral and Other Processions Violations	Flat Rate	\$20.81	\$ -	\$20.81
e) Parks and Recreation Areas Violations	Flat Rate	\$20.81	\$ -	\$20.81
f) Excess Loads Violations	Flat Rate	\$20.81	\$ -	\$20.81
g) Reduced Loads Violations	Flat Rate	\$20.81	\$ -	\$20.81
h) Heavy Trucks Prohibited Violations	Flat Rate	\$20.81	\$ -	\$20.81
i) Safety Zones Violations	Flat Rate	\$20.81	\$ -	\$20.81

**Schedule "H"**  
**By-law No. 2044**  
**Comprehensive User Fees and Service Charges**  
**Township of Hornepayne**  
**Public Works Materials, Equipment, & Facilities**  
**User Fees and Charges**

<b>PUBLIC WORKS MATERIAL, EQUIPMENT &amp; MATERIALS</b>	<b>BASIS OF FEE</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>
<b>Materials</b>				
Delivery Fee for all material	Flat	\$52.02	\$6.76	\$58.78
A Gravel	Yard	<b>Based on the cost paid by the Township plus 100% Mark Up on All Sales</b>		
B Gravel	Yard			
Fill	Yard			
Granite Powder	Yard			
Sand	Yard			
Topsoil	Yard			
<b>PWD Equipment Rentals[1]</b>				
Operator Fee for the Use of all	Hourly	\$52.02	\$6.76	\$58.78
Backhoe	Hourly	\$98.84	\$12.85	\$111.69
Excavator[2]	Hourly	\$187.27	\$24.35	\$211.62
Freightliner	Hourly	\$62.42	\$8.11	\$70.53
Grader (Summer)	Hourly	\$124.85	\$16.23	\$141.08
Grader (Winter)	Hourly	\$171.67	\$22.32	\$193.99
Loader	Hourly	\$124.85	\$16.23	\$141.08
Packer	Hourly	\$46.82	\$6.09	\$52.91
Sander	Hourly	\$98.84	\$12.85	\$111.69
Steamer	Hourly	\$46.82	\$6.09	\$52.91
Sweeper	Hourly	\$88.43	\$11.50	\$99.93
<b>Miscellaneous Equipment Rentals</b>				
<b>Outdoor Sign Board</b>				
For Use on Private Property	Per day	\$52.02	\$6.76	\$58.78
For Use on Township Property (minimum of 3 days required)	Per day	\$10.40	\$1.35	\$11.75
<b>Tables and Chairs</b>				
Table (includes 0-8 chairs)	Each	\$31.21	\$4.06	\$35.27
Chairs	Each	\$3.12	\$0.41	\$3.53
<b>Tents[3]</b>	Per day	\$520.20	\$67.63	\$587.83
<b>Facilities</b>				
<b>Arena Rentals</b>				
See Schedule "I" – Recreation				
User Fee & Service Charge				
<b>Arena Parking Lot</b>				
See Schedule "I" – Recreation				
User Fee & Service Charge				
<b>C &amp; D Paul Curling Facility</b>				
See Schedule "I" – Recreation				
User Fee & Service Charge				
<b>Canteen</b>				
Not for Profit/Private (No Equipment)	Per day	\$60.77	\$7.90	\$68.67
Not for Profit/Private	Per day	\$101.29	\$13.17	\$114.46
Commercial	Per day	\$151.91	\$19.75	\$171.66
Monthly Lease Rate	Per month	to be negotiated		
<b>Council Chambers</b>				
During Business Hours	Hourly	\$78.03	\$10.14	\$88.17
<b>Pavilion Rental</b>				
Private Events with Electricity	Per day	\$104.04	\$13.53	\$117.57
Private Events without Electricity	Per day	\$52.02	\$6.76	\$58.78
Use of Electricity	Per day	\$52.02	\$6.76	\$58.78
Non-private Event				
<b>Other</b>				
<b>Advertising</b>				
Advertising and/or signage at all municipal properties and/or facilities	Per sign, per year	\$132.58	\$17.24	\$149.82

1. All fees to be increased by 10% for non-resident users.
2. A \$200 Deposit will be required on all facility rentals, including canteen, payable at the time of booking. Fee to be returned once facilities rented are inspected by Township Staff and determined to be left in an acceptable condition. If the state of facility is not acceptable, additional costs above the \$200 deposit may be applicable.
3. Facility rentals require individuals and/or organizations to obtain liability insurance at their own cost.

[1] Equipment Must Be Operated by Municipal Staff; Minimum Charge of 1 Hour (No Prorating).

[2] Prices for Excavator Rental Do Not Including Floating Fees; Fees Will Vary Depending on Contractor Costs.

[3] Municipal Staff to setup and remove during business hours.

**Schedule "I"**  
**By-law No. 2044**  
**Comprehensive User Fees and Service Charges**  
**Township of Hornepayne**  
**Recreation**  
**User Fees and Charges**

<b>RECREATION FEES</b>	<b>BASIS OF FEE</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>
<b>Public Skating</b>				
<b>Public Skating Passes</b>				
	<b>Each</b>			
Adults	Per season	\$121.53	\$15.80	\$137.33
	Per month	\$30.38	\$3.95	\$34.33
	Per day	\$6.91	\$0.90	\$7.81
Seniors & Under 18 Year/Full Time Students	Per season	\$60.77	\$7.90	\$68.67
	Per month	\$15.19	\$1.97	\$17.16
	Per day	\$4.61	\$0.60	\$5.21
Replacement Public Skating Monthly & Season Passes		\$9.21	\$1.20	\$10.41
<b>Shinny</b>				
<b>Shinny Passes</b>				
	<b>Each</b>			
Goalies (all ages)		\$0.00	\$0.00	\$0.00
Adults	Per season	\$253.19	\$32.91	\$286.10
	Per month	\$75.96	\$9.87	\$85.83
	Per day	\$10.13	\$1.32	\$11.45
Seniors & Under 18 Year/Full Time Students	Per season	\$126.59	\$16.46	\$143.05
	Per month	\$37.98	\$4.94	\$42.92
	Per day	\$5.06	\$0.66	\$5.72
<b>Weight Training</b>				
	<b>Each</b>			
Adults	Per season	\$624.24	\$81.15	\$705.39
	Per month	\$62.42	\$8.11	\$70.53
	Per day	\$10.40	\$1.35	\$11.75
Seniors & Under 18 Year/Full Time Students	Per season	\$260.10	\$33.81	\$293.91
	Per month	\$26.01	\$3.38	\$29.39
	Per day	\$5.20	\$0.68	\$5.88
Key Fob		\$20.81	\$2.71	\$23.52
Replacement Key Fob		\$20.81	\$2.71	\$23.52
<b>Summer Open Sports</b>				
<b>Summer Open Sports Passes</b>				
	<b>Each</b>			
Adults	Per season	\$121.53	\$15.80	\$137.33
	Per month	\$30.38	\$3.95	\$34.33
	Per day	\$6.91	\$0.90	\$7.81
Seniors & Under 18 Year/Full Time Students	Per season	\$60.77	\$7.90	\$68.67
	Per month	\$15.19	\$1.97	\$17.16
	Per day	\$4.61	\$0.60	\$5.21
Replacement Summer Open Sports Monthly & Season Passes		\$9.21	\$1.20	\$10.41
<b>Youth Organized Summer Sport Leagues</b>				
Child/Youth	Per season	\$50.64	\$6.58	\$57.22
Late Fee		\$20.26	\$2.63	\$22.89
<b>Youth Summer Day Camp</b>				
Child/Youth	Per season	\$303.84	\$39.50	\$343.34
Each Additional Sibling	Per season	\$151.91	\$19.75	\$171.66
Daily Rate	Per day	\$15.19	\$1.97	\$17.16
<b>Facility Rentals - Winter Season</b>				
<b>Arena</b>				
Ice Rental	Per hour	\$105.33	\$13.69	\$119.02
Spot Rentals	Per hour	\$50.64	\$6.58	\$57.22
Hockey Tournament	Per day	\$842.63	\$109.54	\$952.17
	Per 2 consecutive days	\$1,263.95	\$164.31	\$1,428.26
Special Events - Not for Profit/Private	Per day	\$631.97	\$82.16	\$714.13
Special Events - Commercial	Per day	\$1,263.95	\$164.31	\$1,428.26
<b>Arena Lockers</b>	Per season	\$75.96	\$9.87	\$85.83
<b>Arena Parking Lot</b>	Per day	\$151.91	\$19.75	\$171.66
<b>Curling Ice Surface</b>				
Ice Surface	Per hour	\$105.33	\$13.69	\$119.02
Not for Profit/Private	Per day	\$631.97	\$82.16	\$714.13
Commercial	Per day	\$1,263.95	\$164.31	\$1,428.26
<b>Facility Rentals – Summer Season</b>				
<b>Arena Concrete Pad</b>				
Concrete Pad	Per hour	\$75.96	\$9.87	\$85.83

Special Events - Not for Profit/Private	Per day	\$631.97	\$82.16	\$714.13
Special Events - Commercial	Per day	\$1,263.95	\$164.31	\$1,428.26
<b>Arena Lockers</b>	Per season	\$75.96	\$9.87	\$85.83
<b>Arena Parking Lot</b>	Per day	\$151.91	\$19.75	\$171.66
<b>Curling Concrete Pad</b>				
Concrete Pad	Per hour	\$75.96	\$9.87	\$85.83
Special Events - Not for Profit/Private	Per day	\$631.97	\$82.16	\$714.13
Special Events - Commercial	Per day	\$1,263.95	\$164.31	\$1,428.26
<b>Baseball Field – Special Events</b>				
Field with Municipal Staff (up to 8 hrs)	Per day	\$842.63	\$109.54	\$952.17
Field without Municipal Staff	Per day	\$156.06	\$20.29	\$176.35
<b>Park(s) - Special Events</b>	Per day	\$104.04	\$13.53	\$117.57
<b>Tennis Court – Special Events</b>	Per day	\$104.04	\$13.53	\$117.57
<b>Equipment Rentals</b>				
Skates	Per day	\$5.20	\$0.68	\$5.88
Helmet	Per day	\$3.12	\$0.41	\$3.53
Skate Aide	Per day	\$5.20	\$0.68	\$5.88
Snowshoes	Per day	\$10.40	\$1.35	\$11.75

**Accompanying Notes**

1. Full-Time Students 18+ will be required to provide a Student ID Card.
2. Senior's rate applies to 55 years & over.
4. Facility Rentals must be booked a minimum of 7 days in advance (preferably 14 days).
5. A \$200 Deposit will be required on all facility rentals: payable at time of booking. Fee to be returned once facilities rented are inspected by Township Staff and determined to be left in an acceptable condition. If the state of facility is not acceptable, additional costs above the \$200 deposit may be applicable.
6. Facility rentals require individuals and/or organizations to obtain liability insurance at their own cost.
7. An additional Socan Tariff Rate will be charged, when applicable.
8. Public Skating Passes & Summer Open Sports Passes must be presented to Arena Staff prior to entering the arena ice surface. Should an individual be unable to produce their Pass a replacement fee shall be applicable. This system will be strictly enforced.
9. Spot Rentals' availability will be posted daily on the arena door.
10. Spot Rentals will be restricted to unscheduled ice times, while staff are already scheduled to be on duty. The spot rentals will be on a first come first served basis.
11. The Township of Hornepayne bears no responsibility for lost, missing, stolen, or damaged personal belongings left in the arena lockers.
12. Winter Season: November 1 – April 30.
13. Summer Season: May 1 – October 31.
14. Fees will not be pro-rated.
15. Refunds will not be issued.
16. To receive discounted pricing, all passes must be purchased at the same time and be of same kind.

**Schedule "J"**  
**By-law No. 2044**  
**Comprehensive User Fees and Service Charges**  
**Township of Hornepayne**  
**Cemetery**  
**User Fees and Charges**  
**Cemetery Operator Licence # CM - 00056**

<b>CEMETERY FEES</b>	<b>BASIS OF FEE</b>	<b>FEE</b>	<b>HST</b>	<b>TOTAL</b>
<b>INTERMENT RIGHTS</b>				
In-Ground Burial				
Adult or Child Grave	Flat Rate	\$156.06	\$20.29	\$176.35
Niches				
Columbarium Niche	Flat Rate	\$639.85	\$83.18	\$723.03
<b>CEMETERY SERVICES</b>				
Interment Fees				
Opening and Closing of Grave	Flat Rate	\$351.14	\$45.65	\$396.79
<b>CARE AND MAINTENANCE CONTRIBUTION*</b>				
In-Ground Burial				
For one in-ground grave, 2.23m <sup>2</sup> /24ft <sup>2</sup> or larger	Flat Rate	\$301.72	\$39.22	\$340.94
Niches				
Columbarium Niche	Flat Rate	\$171.67	\$22.32	\$193.99
Monuments and Markers**				
For flat markers measuring less than 1,116.13 cm <sup>2</sup> / 173 in <sup>2</sup>	Flat Rate	\$0.00		
For flat markers measuring 1,116.13 cm <sup>2</sup> / 173in <sup>2</sup> or larger	Flat Rate	\$100.00	\$13.00	\$113.00
For upright monuments 1.22m / 4ft or less in height and 1.27m / 4ft or less in length, including base	Flat Rate	\$200.00	\$26.00	\$226.00
For upright monuments more than 1.22m / 4ft in height and 1.22m / 4ft, including base	Flat Rate	\$400.00	\$52.00	\$452.00

\*Care and Maintenance Fund Contribution: As required under the Funeral, Burial and Cremation Services Act, 2002 and Ontario Regulation 30/11, the amounts will be contributed to an irrevocable trust fund known as the Care and Maintenance Fund/Account. Interest income from this fund is used to cover care and maintenance expenses of the cemetery in perpetuity.

\*\*As required under the Funeral, Burial and Cremation Services Act, 2002, the amounts must be paid to the cemetery operator before a marker is installed. After each marker installation, the amount will be contributed to an irrevocable trust fund known as the Care and Maintenance Fund. Interest from the fund will be used to cover expenses for the care and maintenance of markers and monuments in perpetuity.